

These minutes have been agreed by the Chairman and are now subject to approval at the Parish Council meeting on 20 January 2020

## NEWBOTTLE PARISH COUNCIL

### DRAFT MINUTES OF THE MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 18 NOVEMBER 2019 AT 7.30PM

**PRESENT:** Chairman: Councillor Andrew Woods; Councillors Linda Baker, Adrian Kelly, Michael Loggin and Diana Sheasby.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer) and three members of the public.

**APOLOGIES:** Parish Councillor Andrea Gladden submitted her apologies because she was unwell, the apologies were accepted and the absence authorised.

Parish Councillor Richard Bland was not present.

**36/19 Declaration of Interests** – There were no declarations of interest.

**37/19 Minutes** - The minutes of the meeting held on 16 September 2019 were taken as read, duly adopted and signed by the Chairman.

**Resolved** that the minutes of the meeting held on 16 September 2019 be approved and signed by the Chairman.

#### **38/19 Matters Arising from the Minutes of 16 September 2019**

Minute Number 32/19 (v) – Village Matters, Footpath in the Parish – The Clerk reported that she had been in contact with the County Council and had received advice about the proposal for a new footpath from the Cemetery to Newbottle Woods. The Clerk would now contact Astrop Estates as their permission would be required to progress this matter because any new footpath would run across their land. **Action TG**

**39/19 Affordable Housing** – Alice Townsend attended the meeting and reported that she had been formally approached by a number of people requiring affordable housing in the village. These were particularly people who had worked for, or had been associated with, the Estate. For example when employees no longer had tied accommodation or people who had moved away from the village and wanted to move back again.

Following these requests, John and Alice Townsend had visited South Northants Council to discuss affordable housing in Charlton. Alice advised that the last Housing Needs Survey had been carried out 12 years ago and the results had shown there was a need for only one affordable house. Therefore, as far as SNC was concerned, Charlton did not have an affordable housing need.

Following the meeting, it had been agreed with SNC, that a Housing Needs Survey would be carried out in January 2020 to establish whether there was a need in the village. The draft survey would be sent to the Parish Council for comments and because SNC did not have enough staff to complete the survey, it would be contracted out to a Housing Association. The results would be available by the end of February 2020.

The survey would be sent to all residents in the village and if the Parish Council had knowledge of someone who had a connection to Charlton and wanted to move back, they could also advise SNC as part of the survey.

Once the results were known, if it was established that there was not a need for affordable housing, then there would be no further action.

It was highlighted that there was already a number of affordable houses in Myers Way, Myers Close and Farthinghoe Road and there was also a proposal for hundreds of new houses on a site between Charlton and Evenley.

Alice was thanked for attending and left the meeting at this point.

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**Resolved** that the report be noted.

**40/19 Justice for Harry** – Radd Seiger had been due to attend the meeting, however he had sent his apologies because of his commitments relating to the campaign.

**Resolved** that the report be noted.

**41/19 Reports from County and District Councillors** - There was no report from the County & District Councillor Rebecca Breese.

**42/19 Open Forum** – A resident reported a street light which was not working on Farthinghoe Road. Councillor Adrian Kelly would advise the Clerk of the lamp number so it could be reported to Eon. **Action AK/TG**

#### **43/19 Village Matters**

i) Playing Field and Pavilion – There was no update on the project at the playing field and pavilion.

**Resolved** that the report be noted.

ii) Farthinghoe Road – The Clerk reported that she had received an email from Helen Howard at Northants County Council with regard to the relocation of the poles and speed signs on Farthinghoe Road and this work would be completed in the next 6 to 8 weeks.

**Resolved** that the report be noted.

iii) Dog Fouling/Waste Bin – The Parish Council discussed dog fouling in the village and where to site the new dog waste bin.

**Resolved** that the new dog waste bin be installed in the grass verge, between the green cabinet and the hedge on Farthinghoe Road. **Action TG**

iii) VE Day Commemorations – The Parish Council discussed whether the Parish Council should make arrangements for an event to mark the 75<sup>th</sup> anniversary of VE Day on 8 May 2020.

**Resolved** that a request for volunteers to organise an event be included in The Link. **Action TG**

iv) Parish Council Elections – The Parish Council discussed how it could promote the May 2020 elections to the village. A number of Councillors confirmed that they would not be standing again and therefore new Councillors would be required.

**Resolved** that information be included in The Link with regard to the elections in May 2020. **Action TG**

#### **44/19 Planning**

i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning applications and works to trees, which had been submitted to South Northamptonshire Council.

S/2019/2004/FUL

Farafield, Hogg Lane, Charlton,

Demolition of an existing house and integral garage and erection of new replacement house and carport

No comments

ii) **Resolved** that, it be noted that, since the last meeting, the following planning application had been determined by South Northamptonshire Council's Planning Committee/Planning Officers.

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S/2019/2268/FUL  
Holly House  
Drury Lane, Charlton  
Single Storey Rear Extension  
Approved

#### 45/19 FINANCE

- i) Accounts - The Clerk submitted to the Parish Council, the accounts to be paid.

**Resolved** that the following accounts be approved for payment:

T Goss – Salary November 2019	£126.20
T Goss – Expenses for November 2019	£12.99
HMRC – November 2019 payment	£31.60
T Goss – Salary December 2019	£126.20
HMRC – December 2019 payment	£31.60
Eon – Street Lighting Maintenance	£107.99
Eon – Street Lighting Electricity Account (Direct Debit)	£497.10

- ii) Bank Reconciliation - Prior to the meeting, the Clerk had circulated the bank reconciliations as at 18 November 2019 for the Lloyds TSB bank accounts.

**Resolved** that the bank reconciliation for the Lloyds TSB bank accounts be noted.

- iii) Budget & Precept 2020/2021 – Prior to the meeting a draft budget for 2020/2021 had been circulated to the Parish Council.

**Resolved** that:

- 1) the budget for 2020/2021 be approved; and
- 2) the precept for 2020/2021 be set at £13,000. **Action TG**

#### 46/19 MEETING DATES - The Parish Council noted the following meeting dates, all commencing at 7.30pm at Charlton Memorial Hall (unless otherwise stated):

- No meeting in December 2019
- 20 January 2020
- 16 March 2020
- 20 April 2020 (Annual Parish Meeting)
- 18 May 2020
- 20 July 2020
- 21 September 2020
- 16 November 2020

(The meeting closed at 8.30pm)

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Signed, Chairman – 20 January 2020